

CULPEPER COUNTY SCHOOL BOARD
Minutes
November 9, 2015

A meeting of the School Board of Culpeper County was held November 9, 2015 at the Board of Supervisors Meeting Room at 302 N. Main Street, Culpeper, VA 22701. Present were Robert Beard (East Fairfax District); Nathaniel Clancy (Catalpa District); Robert A. Houck (West Fairfax District); Elizabeth Hutchins (Stevensburg District); Anne C. Luckinbill (Salem District); Michelle North (Jefferson District); Elizabeth "Betsy" Smith (Cedar Mountain District); Superintendent Dr. Anthony S. Brads; Executive Director of Curriculum and Instruction Rob Hauman; Executive Director of Student Services Dr. Russell Houck; Executive Director of Special Education Angela Neely; Executive Director of Finance/Clerk Jeff Shomo; Executive Director of Human Resources Dr. Stacey Timmons; and Director of CTE and Technology Randi Richards-Lutz.

At 6:45 p.m., Ms. Hutchins called the meeting to order.

On motion of Mr. Houck seconded by Mr. Clancy, the Board went into closed session at 6:45 p.m. regarding:

[a] Discussion of Personnel Recommendations as permitted by the Code of Virginia 2.2-3711 (A) (1)

Motion carried 7-0 by voice vote.

On motion of Mr. Houck seconded by Mr. Beard, the Board ended the closed session at 7 p.m. and certified that to the best of each member's knowledge, (i) only public business matters lawfully exempted by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

YEAS: 7
Robert Beard
Nate Clancy
Robert Houck
Elizabeth Hutchins
Anne Luckinbill
Michelle North

Betsy Smith

Those present observed a moment of silence. Ms. Hutchins led the Pledge of Allegiance.

Ms. Hutchins asked if there were changes to the agenda.

On motion of Ms. North seconded by Mr. Clancy, the School Board approved the agenda. Motion carried 7-0 by voice vote.

Presentations/Recognitions

The School Board recognized Chuck Gyory for serving 15 years as the President of Career Partners. Ms. Richards-Lutz shared a brief summary of Mr. Gyory's accomplishments over the last 15 years. The Board presented Mr. Gyory with an engraved clock.

Dr. Brads recognized Lauren Thomas for earning the Distinguished Budget Presentation Award for the FY beginning July 1, 2015 from the Government Finance Officers Association. He noted that Ms. Thomas has received the award since 2008. Jeff Shomo was also presented a certificate for the entire department.

VSBA encourages board members, clerks, deputy clerks, and superintendents to attend workshops to become further educated in boardmanship skills and curriculum issues. They recognize five levels – Recognition, Achievement, Excellence, Honor, and Distinction. Dr. Brads presented Mr. Clancy with a certificate at the "Recognition Level", Ms. North and Ms. Smith with a certificate and a gold VSBA pin at the "Honor Level", and Mr. Houck and Ms. Hutchins with a certificate and distinctive starfish pin at the "Distinction Level". Dr. Brads also received a certificate at the "Recognition Level".

Reports

EVHS FCCLA Report

EVHS Senior Wesley Ward shared a short story about FCCLA. He shared with the Board how students recruit their peers and sponsors. He presented the Board with small tokens of appreciation on behalf of FCCLA. He thanked the Board for allowing him the opportunity to participate in such a wonderful program.

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Jeff Dietz, Principal at Culpeper County High School, briefed the Board on the CCHS Renaissance Program. He said the focus is to recognize students and staff. He shared some of the program highlights:

- Student of the month
- Staff member of the month
- Custodian of the month
- BDP Referrals
- Colleague recognition
- Pause Before You Post Assembly

Delegations

Ms. Hutchins said persons may present ideas or concerns regarding Culpeper County Public Schools. She said there would be no action taken by the Board at this meeting and that such items would be referred to the appropriate administrators for future information and research. She said the personalities and behavior of employees are not to be presented during this period but are to be reported to the employee's immediate supervisor. Ms. Hutchins noted there would be a three minute limit for speakers.

There were no delegations.

Consent Agenda

On motion of Mr. Beard seconded by Mr. Houck, the School Board considered approving the consent agenda.

- (a) Approval of Minutes – October 12 & 26, 2015
- (b) Payroll and Payment of Bills
- (c) Personnel Recommendations
- (d) Approval of Policies/Regulations (Legal References/Code Updates/Verbiage Changes)
- (e) Approval of German Textbook Adoption

Motion carried 7-0 by voice vote.

The board considered the following action items:

- (a) Approval of Capital Improvement Five Year Plan
On motion of Ms. Smith seconded by Ms. Luckinbill, the School Board approved the Capital Improvement Five Year Plan. Motion carried 7-0 by voice vote.

- (b) First Reading of Budget Schedule for FY' 17
On motion of Ms. Luckinbill seconded by Ms. Smith, the School Board approved the Budget Schedule for FY'17 on first reading with second reading on December 14, 2015. Motion carried 7-0 by voice vote.

- (c) First Reading of Policies/Regulations (VSBA Updates/Regulation Changes/Proposed New Regulations)
On motion of Ms. Smith seconded by Ms. North, the School Board approved the policies/regulations on first reading with second reading on December 14, 2015. Motion carried 7-0 by voice vote.

The Board heard the following reports:

- (a) Finance Report
Mr. Shomo said the FY' 16 budget was built on an ADM of 7,979 and the October 31st count reflected a membership of 7,972.

Mr. Shomo noted the accounts payable approved this evening totaled \$450,757 and the accounts payable approved in November 2014 totaled \$528,408.

Mr. Shomo reminded members that we budgeted \$3.31 per gallon for diesel and the last load of fuel cost \$1.57.

Mr. Shomo provided the Board with a two-year snapshot of utility costs. He said the energy program started in 1994. He said the division utility costs per square foot is \$1.29 which includes electric/water.

Mr. Shomo said the final items on the punch list at CCHS are the heating/cooling and lighting controls. He reminded members there may not be a lot of savings because of the additional heating/cooling areas.

Mr. Clancy asked Mr. Shomo to explain why the utility costs at Emerald Hill are so high. Mr. Shomo noted that Emerald Hill has a water treatment plant that has to be maintained

and that increases the costs. He noted that we pay the County of Culpeper to run the water plant.

Mr. Shomo briefly reviewed the current capital projects:

- CCHS Agriculture Storage Building
- CCHS Paving
- Bus Wash at Transportation
- A.G. Richardson/Pearl Sample Site Plan
- Security Vestibule Grants – Emerald Hill, Culpeper High, & Annex
- CMS Gym/Locker Rooms
- Sycamore Park rooftop units and controls
- Design of Pearl Sample cafeteria serving line replacement
- A.G. Richardson library store-front

Mr. Shomo shared with the Board the ledger sheet for the CCHS Renovation.

Board Member Reports

Ms. Smith thanked the staff who prepared reports for the School Board retreat. She also congratulated Lauren Thomas and Jeff Shomo for their budget recognition.

Ms. North concurred with Ms. Smith.

Mr. Beard noted that Wednesday is Veteran's Day.

Ms. Hutchins thanked the entire staff for all their hard work. She noted that seven schools are fully accredited and specifically recognized Pearl Sample which has been working for years to regain accreditation. She noted that some of the schools have work to do but they were not bad. She thanked the staff, students, and parents for making it happen.

Information Items

- Summary of CCSB Committee Reports
- Membership – October 30, 2015

Future Meeting Dates

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- November 10, 2015 - CCSB Administration Committee Meeting, 7:45 a.m. at the School Board Office, 450 Radio Lane
- November 11, 2015 – CCSB Capital Planning Committee Meeting, 8:30 a.m. at the School Board Office, 450 Radio Lane
- December 14, 2015 – CCSB Finance Committee Meeting, 5:45 p.m. at the County Admin. Office, 302 N. Main Street
- December 14, 2015 – CCSB Regular Board Meeting, 7 p.m. at the County Admin Office (Closed Session at 6:45 p.m. if needed)

On motion of Ms. Luckinbill seconded by Ms. Smith, the School Board voted to adjourn at 7:45 p.m. Motion carried 7-0 by voice vote.

JEFFREY R. SHOMO, CLERK

ELIZABETH S. HUTCHINS, CHAIR